



Community Cat Board Meeting – Sunday, July 25, 2021, 6:00 pm

Attendees: Tammy, Amy, Jamie, Dena, Sarah

1. Beth Guse, former foster and foster mentor, is no longer with Community Cat as if this past week.  
**Action:** Tammy to post for a new Milwaukee foster mentor. Amy to continue assisting with this until we find a replacement.
2. Policy/Procedures for Human Fosters who Get Injured by Foster Animals: This is located in the foster manual. Nothing new needs to be done. Foster mentors just need to be aware of the policy in case someone has this happen so they know how to direct them.
3. Kitten Foster Supply List: This isn't really necessary, because there are so many circumstances that could make this vary, especially how experienced the foster is and what supplies they already have.
4. \$5 Fridays: Fundraiser idea for posting on the FB group every Friday. We agreed that it's easier to get donations when we have specific cases/animals in need to post for donations.
5. Follow-Up on Giving Meds to Adopters: We need to be aware of what we're doing and should not be sending prescription meds home with cats unless they've been seen by a vet and they've prescribed it for them. Whether or not CommCat pays for vet bills after adoption will be addressed on a case-by-case visit.
6. Follow-Up on Board of Directors: Tammy files the DFI report every year, and also lists it on the 990. And it's also listed on our website. Dena looked at WI bylaws, and it seems to be that it is based on the organization. There's no need for us to vote and we can continue as we previously have done.
7. Fundraiser: Dena following-up on calendar idea. No drop ship companies out there that will do it. Typically have to do a preorder, but other organizations say you typically don't sell enough to make it worthwhile.
8. Storage Unit: When it's cooler, Tammy would like to get a group together to go through the storage unit. Pull everything out and organize it. To be scheduled.  
**Action item:** We'll schedule a date in the fall to get this done.
9. Tammy and Sarah to work on letter for obtaining traps/cages from former foster.
10. We received the trust donation, so Tammy & Lela have been paid on the debts owed to them that were previously paid from their personal accounts. This will be filed on the 990 form for



2021, to be filed in 2022. It is in a Vanguard account, which we can take from when needed. Tammy has an accounting contact that used to do TNR with CommCat that she will check with regarding paying taxes on withdrawals, as we think we don't need to because of our tax exempt status.

11. Dena's been working to find more vet clinics in her area that will work with us. Waiting to hear from vet clinic in Edgerton. Also one in Stoughton.
12. Updates from Board Group FB Page since last meeting on 1/31/21:
  - a. Approved for Joliet Township (JTAC). Guidelines posted as PDF on board page. (6/14/21)
  - b. New Certificate of Exempt Status (CES): PDF with new number is posted on board page. (6/10/21)
  - c. Schedule of Contributors Schedule B and Short Form 990-EZ Return of Organization Exempt from Income Tax form, both for 2020, loaded as separate PDFs on board page. (5/14/21)
  - d. Articles of Incorporation doc loaded as PDF on board page (4/18/21)
  - e. Dehydration Assessment Chart doc loaded as PDF on board page (2/10/21)
  - f. Medical Math doc loaded as PDF on board page (2/10/21)